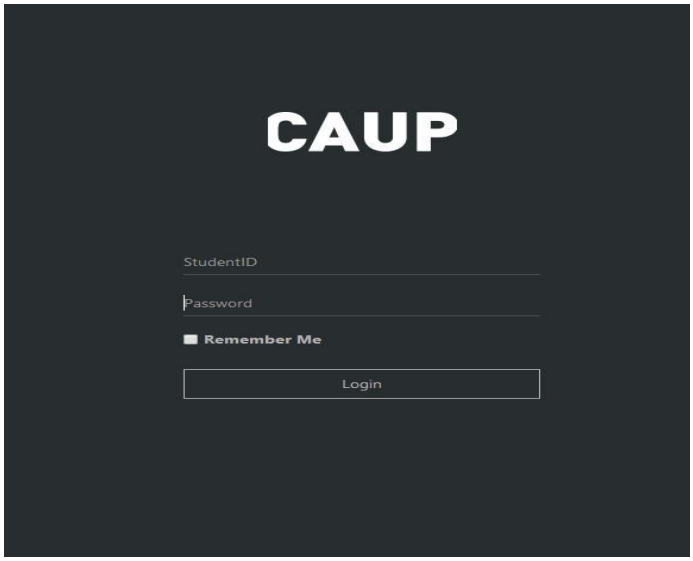
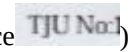
Course Registration Guide

Step 1: Type http:caup.rhitc.cn at your browser

- You will see the following page:

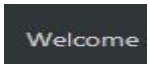


Step 2: Type **TJU Number** at Student ID column

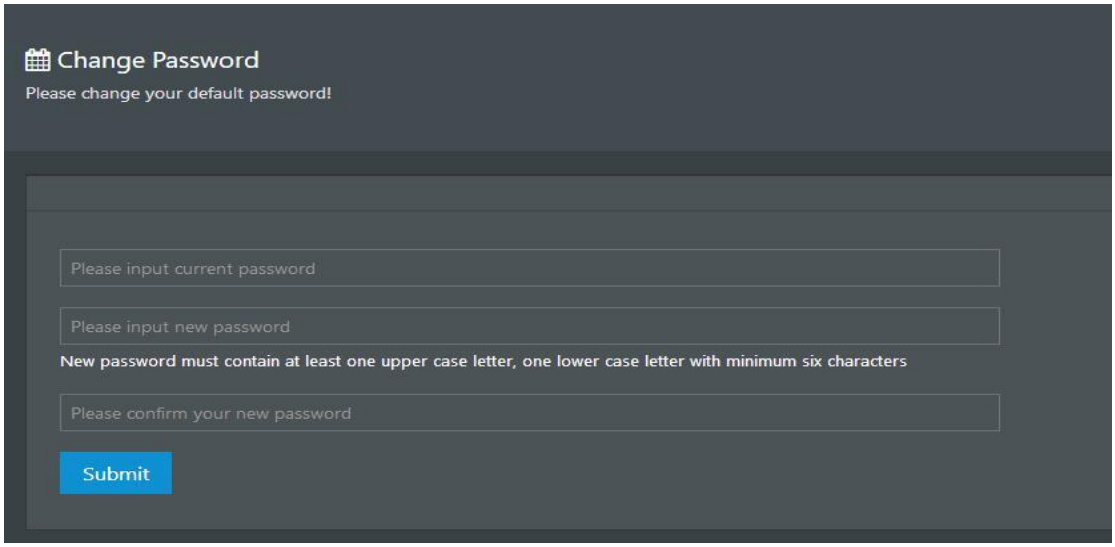
(This 7 digits number could be find at the top right corner of your admission notice 

)

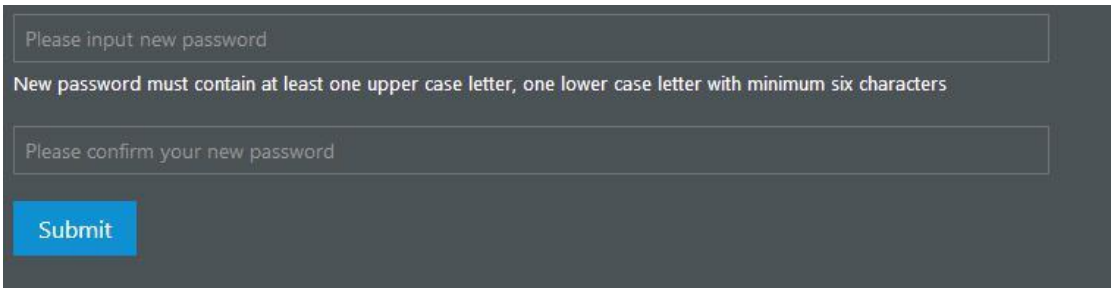
- Type the default password: **123456** and click login

- Your name will appear at the top right corner next to “welcome” at the top right corner 

- And “change your password” page will popup, remember you MUST change to a new password before move to the next steps

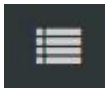


Step 3: Type your new password and click submit



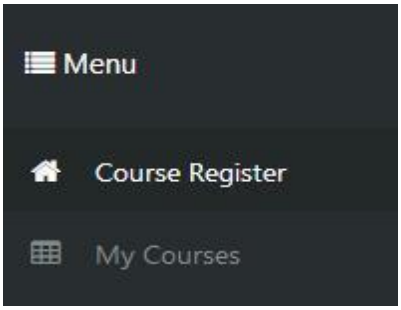
Step 4: Course Registration time and date will be posted on the message board

Step 5：Choose “course register” from menu’s drop list, now you may see the course list (as alphabetical order) offered for the current semester.

- If you don’t see the drop list, click  at the top left corner

Click “choose” for course you wish to take, the syllabus can be found when click the icon. AND you may find a “Y” appears when courses have been selected.

- Registered courses are under “my courses”



Make sure to check the class schedule https://caup.tongji.edu.cn/caupen/e6/52/c11074a124498/page.htm before you register for classes, some classes may have the same class hours.